

**MINUTES**

**Recreation Commission**

**City of Willoughby Hills**

January 7, 2015

CALL TO ORDER: 7:00 pm  
PRESENT: Dan Philipp, Chairman; Lynn Hallum, Vice-Chairman; Dee Germano, Gloria Majeski, Barbara Araps, Joseph Jarmuszkiewicz.  
ABSENT: Jeanette Nelson.  
  
ALSO PRESENT: Mayor Weger, John Plecnik, Council Representative; Denise Edwards, Rec Coordinator; Theresa Baptie; Clerk.

Prior to the meeting Joseph Jarmuszkiewicz was reappointed and sworn by Mayor Weger to a three-year term ending 12/31/2017.

**Note:** Jeanette Nelson arrived to meeting at 7:04.

**DISPOSITION OF MINUTES OF December 3, 2014**

**MOTION:** Gloria Majeski moved that the Commission approve the minutes as corrected.  
Seconded by Dee Germano  
Roll call vote: Ayes unanimous  
**Motion passes 7/0**

**CORRESPONDENCE**

12-5-14 Email from Denise Edwards RE: Girl Scout Troop 71009, GSNEO Renewing Sanctioning.  
12-11-14 Email from Denise Edwards RE: Lake County League of Voters Renewing Sanctioning.  
12-16-14 Email from Gloria Majeski RE: Santa Shop.  
1-5-15 Email from Gloria Majeski RE: Minutes.  
1-5-15 Email from Denise Edwards RE: January Rec Comm Meeting.  
1-6-15 Email from Gloria Majeski RE: Revised City Roster/City Hall Roster.  
1-6-15 Email from Denise Edwards RE: December 2014 Community Center Reports.  
1-6-15 Email from Frank Brichacek RE: 460 Fund Report

**Reports**

Community Center Usage - Received from Denise Edwards on 1/6/2015.  
Rec reports – Received from Denise Edwards on 1/6/2015.  
460 Report – received from Frank Brichacek on 1/6/2015.

**COUNCIL REPRESENTATIVE'S REPORT.** Councilman Plecnik stated that his schedule is such that he should be able to attend Recreation Commission Meetings this semester. December 11<sup>th</sup> Council Meeting resulted in passage of Ordinance 2014-74 eliminating the limitations on staffing for Recreation Department Property Staff.

## **RECREATION REPORT**

**Sports Programs.** Basketball is well underway. Tom Elliot had no reports of any issues and everything is on track and going well. The Boys League fundraiser; 2015 Tailgate Party will be on Saturday, January 31<sup>st</sup> at La Vera Party Center. It is \$40.00 per person which includes dinner, open bar and entertainment. Chinese Raffle, 50/50 Raffle and other games; wear your favorite Jersey. Tickets are at the Community Center, through Joe and The Boys League. Joe Jarmuszkiewicz reports that registration for Girls Softball should start this month. There will be an Umpires Clinic for High School youth interested in being an Umpire for Softball Games. Pay is \$20-30.00 per game. Information on when the clinic will be held released at a later date. Basketball starts this Friday, all the games but 2 or 3, (@ Edison), will be at Willoughby Middle School. Captains Baseball Day is Sunday July 19, 2015 @ 6:30, offering all the same things they did last year. Forms will be passed out with the baseball/softball registration forms sent to the schools.

**Christmas Card Lane/ Winter Fest & Breakfast w/ Santa** final reports will be at the next Meeting. Christmas Card Lane, total of 33 Sponsors (28 of them paid Sponsors) in addition there were some donations; collected \$1005.00, expenses; Winter Fest \$553.28. Service Department expense \$1076.45; new post for signs, lighting through Mars Electric, other items from Lowes. Expenses this year are a Negative (-) \$624.73. Dan Phillip suggested that we probably could have allocated the money for all the maintenance issues from the 460 Fund due to the profit we put in each year from the event and because there is no Maintenance Fund for it but the \$35.00 for Maintenance goes in each year. Had Taya back with "Sherman" the Horse/Reindeer. Willoughby South High's Wind Symphony Band and Deep Woods Singing Group provided the music. University Hospital donated the pizza, Mr. Chicken donated the cookies. Bobby Leech provided his services at no charge as the MC and Entertainer. We filled the ambulance plus some with toys as well as bring awareness to the Lake Humane Society. Every donation received a raffle ticket the winner of which received a Wal-Mart Gift Certificate. Nova Care sent over a couple of volunteers and a donation for the Monsters tickets. Pictures were taken by the Mayor at no charge. Denise would like to thank all the Rec Comm volunteers; the Mayor, the O'Ryan's, the Cihula's Willoughby South's Key Club sent out a lot of volunteers, The Girls Scouts. Thank you to Chief Harmon and the Firehouse, Asa's Angels and the characters from "Frozen". Lynn Hallum pointed out that there was some confusion and disappointment re: the charging of the pictures w/ the "Frozen" characters when Denise asked if there were any comments. **Breakfast w/ Santa:** Only ran out of sausage, Bob Evans let us come get another case. Santa Shop ran well, volunteers were fabulous. Lions were there with their Coloring Books. Served 492, (w/volunteers 522), last year 398 Expenses this year \$892.81, last year \$785.99. After the breakfast income this year \$1,632.00, last year \$1,207.00. Transferred this year \$739.19, last year \$421.01. Dan Philipp suggested we do something in memory of Rick Motuza for the Santa Shop. Gloria Majeski stated that working the Santa Shop with Jessica Philipp this year she realized just how much Rick Motuza did to make things run smoothly. Income \$903.00, spent \$644.80 on gifts, Sun Rental. Transferred \$258.00 to the 460 Fund. Niklee Comp provided the t-shirts and there are 2 boxes of gifts left for next year. Gifts for Pets will be added next year. Breakfast w/ Santa and Santa Shop combined, \$997.39 minus the -\$624.73 for Christmas Care Lane equals \$372.66 transferred to the 460 Fund.

**2015 Events.** Art Gallery Reception is this Friday from 7-9:00 pm at the Community Center in the Foyer. Boys League Raffle is Saturday, January 31<sup>st</sup>. Pancake Breakfast is March 1<sup>st</sup> and 8<sup>th</sup>, will be ordering tickets. Please let Denise know if you are willing to volunteer and for which area you'd like to volunteer in. The third weekend in March is the Lions Pancake Breakfast, the weekend after is the Spring Craft

Show and the final weekend is the Easter Party. The O’Ryan Room is booked every Saturday beginning in March going through September. Friday and Sunday’s are beginning to fill as well. Already have a lot of renewals for the Spring Craft Show, there is a waiting list of 60-70 vendors. The existing vendors have until February 1<sup>st</sup> to renew, after that we will make reminder calls before giving away their space. We plan to be sold out again this year. This time we will be opening the Senior Room as well for vendors.

**Community Center Report.** Year to date is \$64,910.50 compared to last year, \$63,760.00. For December 2014- \$5,755.00, 2013- \$5,715.00. Irish Dancing didn’t return this year and a Church Group that annually rented the facility for New Years Eve, they had a change in the group or the Pastor so decided not to rent this year. However the Pastor that used to be at that Church was excited to book, but the Congregation has already outgrown our facility. Considering that we lost those few, we are still up a little bit. Usage Report YTD 2014- 40, 2013- 46.

**460 Fund.** The Unencumbranced Balance for January is \$41,311.38. Beginning Year Balance \$30,582.56, Deposits \$10,728.82.

**Unfinished Business.** The Senior Center Newsletter is posted on the table at The Community Center. If you know of any Seniors that would be interested in the activities, i.e. Luncheons w/ Speakers, Cards, Yoga, Tai Chi and the Foot Doctor who comes once a month, etc. please contact Florine or Denise. Council Representative John Plecnik announced that the speaker for the January 20<sup>th</sup> luncheon will be Judge Mark Bartolotta. Gloria Majeski announced that Denise worked out with David at the Library to have a Movie Night a few times a year. The first one is Wednesday, January 14<sup>th</sup> @ 6:00 in The O’Ryan Room, featuring “Maleficent”. It is announced on the Community Channel and free to the public and includes free popcorn.

**Terry Baller re. Roemisch Complex Plan.** Terry is going to put together a plan but his will tend to be the “Cadillac Version” 5/10 year plan. He would like input from us as to what we’d like to see. Need to get email communication going. Maybe need to form a Sports Committee, Lynn Hallum would be willing to join. Get The Boy’s League involved in making decisions also.

**Memorandum Idea’s for Rick Motuza.** Gloria Majeski passed around a catalog with ideas for a monogrammed bench to be placed in the girl’s field in his memory. Suggestion was made to possibly name the Girls’ field after Rick Motuza and this will be further discussed at the next meeting.

**NEW BUSINESS:**

2015 Sanctioning-all Renewals:

Lake County League of Women Voters  
Girl Scout Troop 71009, GSNEO  
Lake County Board of Elections  
Roll call Vote: Ayes unanimous.  
**Motion passes 7/0**

Barbara Araps asked if there is something we can do to thank Frank Germano for the countless things he does for the Commission? Discussion ensued RE: Rec Commission Proclamation and a small token of our appreciation, such as a monogrammed apron. This will be discussed at the next meeting.

**2015 ORGANIZATION**

Joseph Jarmuszkiewicz nominated Dan Philipp to continue as Chairman of the Commission.

Seconded by Gloria Majeski.

Dan Philipp accepted.

Roll call Vote: Ayes unanimous.

**Motion passes 7/0**

Barb Araps nominated Lynn Hallum to continue as Vice-Chairman of the Commission.

Seconded by Jeanette Nelson.

Lynn Hallum accepted.

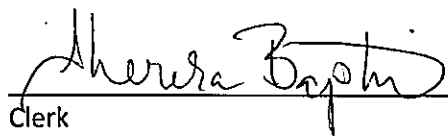
Roll call Vote: Ayes unanimous.

**Motion passes 7/0**

**PUBLIC PORTION:** Deanna Raquz, 2823 Christine Dr. notified the Commission that Christine Drive does not receive notice of the Color-Run and asked that in the future they be notified. Commission agreed.

**ADJOURNMENT**

Meeting adjourned at 8:31 pm by Chairman, Dan Phillip.

  
Clerk

  
Chairman

Date approved: 2-11-15

1/30/TAB

Note: Meetings of the Recreation Commission are recorded and recordings are a public record.

RECREATION COMMISSION Correspondence List  
for 2/11/2015 Meeting

Email dated 1-30-2015 from Dan Philipp RE: Change of Meeting Date.

Email dated 2-2-2015 from Denise Edwards RE: January Community Center Reports.

Email dated 2-5-2015 from Denise Edwards RE: 2014 Christmas Card Lane/Winterfest Summary.

Email dated 2-5-2015 from Denise Edwards RE: 2014 Santa – Final Expense Recap.

Email dated 2-6-2015 from Gloria Majeski RE: Public Hearing Notice for All City Departments, Boards & Commissions.

Email dated 2-11-2015 from Gloria Majeski RE: Rec Comm Meeting Clarification.

Reports

- Community Center Usage - received from Denise Edwards 2/2/2015
- Rec Reports - received from Denise Edwards 2/2/2015
- 460 Report - received from Frank Brichacek on 2/11/2015



Theresa Baptie <radicalred7@gmail.com>

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## Re meeting change

2 messages

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**Dan Philipp** <d.w.goods@sbcglobal.net>  
To: Theresa Baptie <radicalred7@gmail.com>

Fri, Jan 30, 2015 at 3:54 PM

Theresa

I hit reply on a old message to tell you to switch the meeting from this coming Wednesday to the next. I don't think we will have quorum, because a few members are going to the swearing in of Kevin Malachuk as County Commissioner. Please make that change. It will be 700 on the 11th.

Dan Philipp  
D&W Marketing Group  
(440) 342-2002

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**Theresa Baptie** <radicalred7@gmail.com>  
To: Dan Philipp <d.w.goods@sbcglobal.net>

Fri, Jan 30, 2015 at 3:56 PM

Ok no problem, thank you.

[Quoted text hidden]

## **rec\_commission**

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**From:** Willoughby Hills Recreation Department <Recreation@WilloughbyHills-OH.gov>  
**Sent:** Monday, February 02, 2015 2:46 PM  
**To:** 'Mayor Robert Weger'; 'rec\_commission'; Council Office  
**Cc:** Gloria Majeski; Mort O'Ryan; Frank Cihula  
**Subject:** January 2015 Community Center Reports  
**Attachments:** 2015 JANUARY CC Usage Report.pdf; 2015 JANUARY Community Center Report.pdf

Good afternoon and Happy February! The January 2015 Community Center reports are attached. January was a busy month, and a nice start to the new year. February is looking good, but I anticipate March will be very low this year since the O'Ryan Room will be in use every weekend for pancake breakfasts, the Spring Craft Show and the Easter Party.

Please let me know if you have any questions on the attached reports.

Best regards,  
Denise R. Edwards  
Recreation Coordinator  
City of Willoughby Hills Recreation Department  
35400 Chardon Road  
Willoughby Hills, Ohio 44094  
440-975-3540  
Recreation@WilloughbyHills-OH.gov

## **rec\_commission**

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**From:** Willoughby Hills Recreation Department <Recreation@WilloughbyHills-OH.gov>  
**Sent:** Thursday, February 05, 2015 2:52 PM  
**To:** 'rec\_commission'  
**Cc:** Gloria Majeski  
**Subject:** Final Report for Christmas Card Lane/Winterfest  
**Attachments:** 2014 CHRISTMAS CARD LANE-WINTERFEST SUMMARY.pdf

Good afternoon. Here is the final report for Christmas Card Lane/Winterfest.

Thank you,  
Denise R. Edwards  
Recreation Coordinator  
City of Willoughby Hills Recreation Department  
35400 Chardon Road  
Willoughby Hills, Ohio 44094  
440-975-3540  
Recreation@WilloughbyHills-OH.gov



## **rec\_commission**

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**From:** Willoughby Hills Recreation Department <Recreation@WilloughbyHills-OH.gov>  
**Sent:** Thursday, February 05, 2015 2:54 PM  
**To:** 'rec\_commission'  
**Cc:** Gloria Majeski  
**Subject:** Final Report for Breakfast with Santa  
**Attachments:** 2014 SANTA - EXPENSES RECAP FINAL.pdf

Hi again! This is the final report for Breakfast with Santa. Please note that the money for this event and Christmas Card Lane/Winterfest were deposited in 2014 as discussed at the January meeting.

Best regards,  
Denise R. Edwards  
Recreation Coordinator  
City of Willoughby Hills Recreation Department  
35400 Chardon Road  
Willoughby Hills, Ohio 44094  
440-975-3540  
Recreation@WilloughbyHills-OH.gov

## **rec\_commission**

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**From:** Gloria Majeski <gloriamajeski@willoughbyhills-oh.gov>  
**Sent:** Friday, February 06, 2015 9:40 AM  
**To:** 'Mayor's Court'; 'Steve Roszczyk'; Finance@willoughbyhills-oh.gov; 'Frank J. Brichacek'; debbiedoles@willoughbyhills-oh.gov; 'Fred Wyss'; 'Mark Grubiss'; 'Willoughby Hills Recreation Department'; 'Chris Collins'; 'Debbie Semik'; 'Richard Harmon'; 'pc-abr'; bza@willoughbyhills-oh.gov; magicman56@yahoo.com; 'Carolyn Patton'; tom@kicher.com; 'rec\_commission'; grampaor@netzero.net  
**Cc:** satkinsdds@aol.com; 'Gardner, G. Andrew'; jennifergreer@willoughbyhills-oh.gov; 'Judy Shrefler'; 'Sandra Taddeo'; 'Taylor Draper, Tanya'; 'Walsh, Jim'; 'Gardner, G. Andrew'  
**Subject:** Public Hearing Notice for All City Departments, Boards & Commissions  
**Attachments:** letter to city departments re public hearings.doc

To All: Please be advised that the Charter Review Commission 2015 will hold Public Hearings as indicated on the attached notice to give each Department, Board and Commission an opportunity for input regarding the City Charter. The attached notice provides the necessary information. Please do not hesitate to contact the Charter Review Commission (members copied in this email) if you have any questions. Thank you.

Gloria Majeski,  
Executive Assistant to Mayor Weger  
City of Willoughby Hills  
35405 Chardon Road  
Willoughby Hills, OH 44094  
440-918-8730 fax: 440-975-3535  
[GloriaMajeski@WilloughbyHills-OH.gov](mailto:GloriaMajeski@WilloughbyHills-OH.gov)

# City of Willoughby Hills Charter Review Commission

35405 Chardon Road, Willoughby Hills, Ohio 44094-9195  
Phone (440) 946-1234 FAX 975-3535

## *Members:*

STEPHEN ATKINS, DDS  
ANDY GARDNER, CHAIRMAN  
JOYCE GRADY  
JENNIFER GREER  
JUDY SHREFLER  
SANDRA TADDEO  
TANYA TAYLOR-DRAPER  
W. JAMES WALSH  
GERALD WOLANIN

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Robert M. Weger, Mayor

To: Departments & Officials of the City of Willoughby Hills  
DATE: February 6, 2015

As you may already be aware, Mayor Weger has recommissioned a group of nine residents to review the City Charter with the intent of presenting potential revisions for residents' approval during this fall's election.

We are again reaching out to city officials and departments to discover any concerns that you may have regarding the Charter that **are in addition to those submitted to the Charter Review Commission last summer.**

We would like to extend an invitation to meet with us on March 2nd or 16th at 7:00 pm in Council Chambers to express any recommendations or concerns that you may have with respect to the current City Charter.

If you are unable to attend either of these scheduled meetings, please submit any comments and/or recommendations to the Clerk of the City Council on our behalf.

We would appreciate receiving any comments or recommendation no later than February 25, 2015.

It is our intent to serve all city stakeholders, residents and employees, to our utmost and your input is critical to our achievement of this goal.

Thank you in advance for your comments and recommendations.

-- Charter Review Commission  
City of Willoughby Hills, Ohio



Theresa Baptie &lt;radicalred7@gmail.com&gt;

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**Re: Rec Comm Meeting**

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**Gloria Majeski** <gloriamajeski@willoughbyhills-oh.gov>

Wed, Feb 11, 2015 at 8:30 AM

Reply-To: gloriamajeski@willoughbyhills-oh.gov

To: rec\_commission <rec\_commission@willoughbyhills-oh.gov>, Barb Araps <baraps001@yahoo.com>, Dee Germano <dgermano@divinewordkirtland.org>, Denise Edwards <recreation@willoughbyhills-oh.gov>, Jeanette Nelson <jenelson16@gmail.com>, Joe Jarmuskiewicz <joejarmus@yahoo.com>, Councilman John Plecnik <johnplecnik@willoughbyhills-oh.gov>, Lynn Hallum <lynnstreetz@hotmail.com>, Dan Philipp <d.w.goods@sbcglobal.net>

One more clarification....

In Councilman Plecnik's report, "ordinance 2014-74" is referenced; however, when I look that up on our website, that is an ordinance that has to do with pay increases for City Hall employees, not number of monitors. I see Ordinance 2014-65 that Council failed to adopt on 10/9/14 and then Ordinance 2014-70 which was tabled on 11/13/14 which had to do with the Comm. Ctr. employees, but I don't know which one Mr. Plecnik was referring to in order to help you with that correction. Thanks.

Gloria Majeski,

Executive Assistant to Mayor Weger

City of Willoughby Hills

35405 Chardon Road

Willoughby Hills, OH 44094

440-918-8730 fax: 440-975-3535

GloriaMajeski@WilloughbyHills-OH.gov

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**From:** Gloria Majeski [mailto:gloriamajeski@willoughbyhills-oh.gov]

**Sent:** Wednesday, February 11, 2015 8:10 AM

**To:** 'rec\_commission'; 'Barb Araps'; 'Dee Germano'; 'Denise Edwards'; 'Jeanette Nelson'; 'Joe Jarmuskiewicz'; 'Councilman John Plecnik'; 'Lynn Hallum'; 'Dan Philipp'

**Subject:** RE: Rec Comm Meeting

[Quoted text hidden]

## 2015 Community Center Usage Report for 1/1-1/31/15

ROOM	TOTAL ROOM USAGE w/o fee	TOTAL ROOM USAGE	TOTAL ROOM USAGE w/\$0 fee	TOTAL ROOM USAGE
O'RYAN ROOM	6	\$ 1,805.00	1	7
LIONS ROOM	18	\$ 1,340.00	2	20
SCHAEFER ROOM	9	\$ 690.00	0	9
HISTORICAL ROOM	3	\$ 280.00	10	13
YTD TOTALS	36	\$ 4,115.00	13	49

RENTALS - JANUARY 2015									
DAY	DATE	ROOM	NAME or BUSINESS	ADDRESS	CITY	ZIP	EVENT	ALCOHOL	FEE
FRI	1/2/2015	Sr. Room	Don Miklich	Community Center	WH	44094	Pinochle Club	No	\$ -
SAT	1/3/2015	Sr. Room	Don Miklich	Community Center	WH	44094	Pinochle Club	No	\$ -
SAT	1/3/15	O'Ryan	Annette Leftwich/Cindy Lentz	27400 Chardon Road #1024	WH	44092	Dinner Party	Yes	\$ 400.00
SAT	1/3/15	Lions	Shanee Johnson	24799 Lake Shore Blvd #A901	Euclid	44123	Baby Shower	no	\$ 200.00
SAT	1/3/15	Schaefer	Chrissy Long	29024 Chardon Road	WH	44092	Birthday Party	no	\$ 90.00
MON-WED	1/5-1/7	Historical	Dennis Wylie	dmwyliesr@gmail.com	WH	44094	AARP Tax Training	no	\$ -
MON	1/5/15	Lions	Matter of Fitness/Diana Rini	5483 Oakridge Dr	Willoughby	44094	Zumba	no	\$ 25.00
TUES	1/6/15	Foyer	John Davis	35400 Chardon Road	WH	44094	Art Setup	No	\$ -
TUES	1/20/15	Historical	Sandi Racic	35405 Chardon Road	WH	44094	WHBL Meeting	no	\$ -
WED	1/7/15	O'Ryan	Jim Steinmetz	2647 Aland Drive	WH	44092	Prime Time Band Practice	no	\$ 30.00
WED	1/7/2015	Lions	Chris Keller	7300 Ledgewood	Kirtland	44094	Yoga	no	\$ 25.00
THURS	1/8/15	Historical	Willoughby South ACADEC	35405 Chardon Road	WH	44094	ACADEC Meeting	no	\$ -
THURS	1/8/2015	Historical	Joyce Grady/League of Women Voters		WH		League of Women Voters	no	\$ -
THURS	1/8/15	Lions	Matter of Fitness/Diana Rini	5483 Oakridge Dr	Willoughby	44094	Zumba	no	\$ 25.00
FRI	1/9/15	Foyer	John Davis	35400 Chardon Road	WH	44094	Art Gallery Opening	No	\$ -
FRI	1/9/2015	Sr. Room	Don Miklich	Community Center	WH	44094	Pinochle Club	No	\$ -
SAT	1/10/2015	Sr. Room	Don Miklich	Community Center	WH	44094	Pinochle Club	No	\$ -
SAT	1/10/15	Lions	Ashley Lindner	8103 Glen Park Road	Willoughby	44094	Baby Shower	no	\$ 200.00
SAT	1/10/15	Schaefer	Semika Primous	13401 Forest Hills Ave	East Cleveland	44112	Birthday Party	no	\$ 110.00
SAT	1/10/15	O'Ryan	Paula Voll	4954 Waldamere Ave	Willoughby	44094	Resident Repass	no	\$ 50.00
SAT	1/10/2015	Historical	WH Library	35400 Chardon Road	WH	44094	Lego Club	no	\$ -
MON	1/12/15	Lions	George Kinnard	37955 Valley Brook Dr	WH	44094	Cleve Touring Club Meeting	no	\$ 50.00
MON	1/12/15	Schaefer	Matter of Fitness/Diana Rini	5483 Oakridge Dr	Willoughby	44094	Zumba	no	\$ 20.00
WED	1/14/2015	O'Ryan	WH Library	35400 Chardon Road	WH	44094	Movie Night	no	\$ -
WED	1/14/2015	Lions	Chris Keller	7300 Ledgewood	Kirtland	44094	Yoga	no	\$ 25.00
THURS	1/15/15	Lions	Matter of Fitness/Diana Rini	5483 Oakridge Dr	Willoughby	44094	Zumba	no	\$ 25.00
SAT	1/17/2015	Historical	WH Library	35400 Chardon Road	WH	44094	Video game club	no	\$ -
SAT	1/17/15	Schaefer	Vanessa Thomas	27700 Bishop Park Dr	WH	44092	Baby Shower	no	\$ 90.00
SAT	1/17/15	Lions	Natalie Wade	27400 Chardon Road	WH	44092	Baby Shower	no	\$ 125.00
SUN	1/18/15	Schaefer	Kathy Simpson	6055 E. Valleyview Ct	Mentor	44060	Baby Shower	no	\$ 110.00
SUN	1/18/15	Lions	Meggen Platzar	37348 Arthur Street	Willoughby	44094	Baby Shower	no	\$ 200.00
SUN	1/18/15	Historical	Nikki Trivisonno	37610 Park Avenue	Willoughby	44094	Bridal Shower	no	\$ 100.00
MON	1/19/15	Lions	Matter of Fitness/Diana Rini	5483 Oakridge Dr	Willoughby	44094	Zumba	no	\$ 25.00
TUES	1/20/15	Lions	WH Lions Club	35400 Chardon Road	WH	44094	Dinner Meeting	no	\$ -
TUES	1/20/15	Senior	WH Lions Club	35400 Chardon Road	WH	44094	Lions Board Meeting	no	\$ -
TUES	1/20/15	Historical	Sandi Racic	35405 Chardon Road	WH	44094	WHBL Meeting	no	\$ -
WED	1/21/15	O'Ryan	Robert Weger	35405 Chardon Road	WH	44094	Fundraiser	yes	\$ 300.00
WED	1/21/2015	Lions	Chris Keller	7300 Ledgewood	Kirtland	44094	Yoga	no	\$ 25.00
SAT	1/24/15	Schaefer	Gionna Parker	23911 Devoe Avenue	Euclid	44123	Birthday Party	no	\$ 110.00
SAT	1/24/15	Lions	Lutisha Bittling	2260 Par Lane #H113	WH	44094	Birthday Party	no	\$ 125.00

DAY	DATE	ROOM	NAME or BUSINESS	ADDRESS	CITY	ZIP	EVENT	ALCOHOL	FEE
SAT	1/24/15	O'Ryan	Schalanda Wheeler	1878 Page Avenue	East Clevela	44112	13th Birthday Party	no	\$ 500.00
SAT	1/24/15	Historical	Karen Smith Farmer	2210 Spruce Trail #9	WH	44094	Birthday Party	no	\$ 80.00
MON	1/26/15	Lions	Caroline Clementson/LCAA	10400 Chillicothe Road	Kirtland	44094	LCAA Mtg	no	\$ 20.00
MON	1/26/15	Schaefer	Matter of Fitness/Diana Rini	5483 Oakridge Dr	Willoughby	44094	Zumba	no	\$ 20.00
TUES	1/27/15	Schaefer	Charlene Krebs	23625 Commerce Park	Beachwood	44122	College Funding Sem	no	\$ 30.00
TUES	1/27/15	Lions	Rosie Mastropietro	5682 Charmar Dr	Mentor	44060	Avon Meeting	no	\$ 70.00
TUES	1/27/15	Historical	Sandi Racic	35405 Chardon Road	WH	44094	WHBL Meeting	no	\$ -
WED	1/28/15	Historical	Frank Cihula	Dixon	WH	44094	Historical Society Mtg	no	\$ -
WED	1/28/2015	Lions	Chris Keller	7300 Ledgewood	Kirtland	44094	Yoga	no	\$ 25.00
WED	1/28/15	Lions	Dennis Wylie	dmwyliesr@gmail.com	WH	44094	AARP Tax Dry Run	no	\$ -
THURS	1/29/15	Historical	Joyce Grady		WH	44094	South Mock Trial Tea	no	\$ -
THURS	1/29/15	Lions	Matter of Fitness/Diana Rini	5483 Oakridge Dr	Willoughby	44094	Zumba	no	\$ 25.00
SAT	1/31/15	Lions	Ashley Onion	8911 Trotter Lane Unit	Mentor	44060	Scrapbook party	no	\$ 125.00
SAT	1/31/2015	O'Ryan	Nicole Clark	4487 Monticello	South Euclid	44143	80th Birthday	yes	\$ 525.00
SAT	1/31/2015	Historical	Paula Spencer	26360 Aaron Dr	Euclid	44132	Birthday Party	No	\$ 100.00
SAT	1/31/2015	Schaefer	Destiny Harriston	34200 Ridge Road #1	Willoughby	44094	Birthday Party	no	\$ 110.00
									\$ 4,115.00
				2010	2011	2012	2013	2014	2015
			JAN	2,372.00	1,740.00	3,390.00	\$ 2,950.00	\$ 3,785.00	4,115.00
			FEB	2,599.00	2,875.00	3,160.00	\$ 3,655.00	\$ 4,205.00	
			MAR	2,092.00	2,375.00	4,410.00	\$ 3,845.00	\$ 5,035.00	
			APR	2,580.00	4,590.00	4,425.00	\$ 5,315.00	\$ 4,405.00	
			MAY	6,935.00	6,297.00	6,090.00	\$ 6,545.00	\$ 5,465.00	
			JUN	4,360.00	6,270.00	6,270.00	\$ 7,760.00	\$ 8,035.00	
			JUL	4,794.00	4,235.00	6,660.00	\$ 6,650.00	\$ 6,333.00	
			AUG	4,455.00	4,595.00	5,160.00	\$ 4,860.00	\$ 6,775.00	
			SEP	3,939.00	4,972.00	5,800.00	\$ 5,950.00	\$ 4,440.00	
			OCT	5,700.00	5,330.00	3,220.00	\$ 5,250.00	\$ 5,485.00	
			NOV	3,250.00	4,265.00	5,595.00	\$ 5,265.00	\$ 5,192.50	
			DEC	5,559.00	2,966.25	5,635.00	\$ 5,715.00	\$ 5,755.00	
			YTD	48,635.00	50,510.25	59,815.00	\$ 63,760.00	\$ 64,910.50	
								TOTAL	\$ 4,115.00

## 2014 CHRISTMAS CARD LANE /WINTER FEST SUMMARY

**FINAL REPORT CLOSED & APPROVED:**

Created by Denise Edwards

[illegible]



2014  
BREAKFAST WITH SANTA

<b>Report Approved by Frank B.</b>					
ITEM	AMOUNT				
<b>SANTA SHOP 2014</b>					
<b>Expenses:</b>					
Gifts/wrap for Santa Shop	\$ 487.61	\$ 433.00			
Sun Rental - draping	\$ 55.19	\$ 53.25			
Niklee Comp (Santa Shop T-Shirts)	\$ 102.00	\$ 102.00			
<b>Total</b>	<b>\$644.80</b>		(2013 total = \$588.25)		
<b>Income:</b>	<b>\$903.00</b>		(2013 Income = \$932.00)		
<b>Amount Transferred to Rec Capital Fund 460 for the Santa Shop</b>	<b>\$258.20</b>		(2013 deposit = \$343.75)		
<b>BREAKFAST WITH SANTA</b>					
	<b>2014</b>	<b>2013</b>	Budget \$2500.00		
GFS Marketplace for Supplies	\$ 30.37	\$66.88			
GFS Marketplace for Supplies	\$ 73.97	\$61.36			
GFS Marketplace for Supplies	\$ 360.50	\$284.54			
Micro Center printer supplies for photos	\$ 68.38	\$106.06			
Walmart	\$ 11.94	\$18.58			
Petty Cash - Bob Evans/extra sausage	\$ 27.00	\$15.98			
Petty Cash - Marc's	\$ 12.58				
Bob Evans supplies listed below	\$ 253.54	\$232.59			
4 each - 5-gallon buckets of pancake mix	\$ -	\$0.00			
8 each - 10# cases of sausage links	\$ -	\$0.00			
Lowe's - 5 gallon buckets with lids	\$ -				
Divyne Designs - update signs	\$ 50.00				
Return to GFS	\$ (51.98)				
Giant Eagle	\$ 19.54				
GFS Marketplace for Supplies	\$ 36.97				
<b>Final Expenses for supplies</b>	<b>\$892.81</b>	<b>\$785.99</b>	<b>Reservations:</b>		
			Reservation total:	Actual:	
			Adults	269	
			Children	204	
			total	473	
			Walk ins		
			Adults	10	
			Children	9	
			Total	19	
<b>2014</b>			<b>TOTAL ATTENDED</b>	<b>492</b>	
Amt. taken in for breakfast at the door/in advance	\$ 1,592.00				
Extra sausage	\$ -		<b>2013 (Last Year)</b>		
Extra photos	\$ 40.00		Amt. taken in for breakfast at the door	\$1,134.00	
<b>Breakfast income</b>	<b>\$ 1,632.00</b>		Extra sausage	\$13.00	
			Extra photos	\$60.00	
<b>Amount Transferred to Rec Capital Fund 460 for Breakfast with Santa</b>	<b>\$739.19</b>		<b>Breakfast income</b>	<b>\$1,207.00</b>	
Volunteers:	30		<b>Expenses in 2013</b>	<b>\$785.99</b>	
<b>Volunteers + Guests =</b>	<b>522</b>		Volunteers:	41	
Total Expenses divided by #of total people = \$1.416 pp			<b>Volunteers + Guests =</b>	<b>398</b>	
			Total Expenses divided by #of total people = \$1.9748		
			Amount Transferred to Rec Capital Fund 460	\$421.01	

# YTD Fund Report for Year 2015 Month 01 - City of Willoughby Hills

Fund	Description	Beg Yr Bal	YTD Rec	YTD Exp	Unexp	Enc	Unenc
460	RECREATION CAPITAL PROJ FUND	41,312.45	1.07	0.00	41,313.52	0.00	41,313.52
1 Funds		41,312.45	1.07	0.00	41,313.52	0.00	41,313.52

# MTD/YTD Revenue Report by Fund for Year 2015 Month 01 - City of Willoughby Hills

Account	Description	Est Rev	MTD Rec	YTD Rec	Unc Bal	%Remain	%Collected
460.000.46100	INTEREST	0.00	1.07	1.07	(1.07)	0.00%	0.00%
460.000.46200	REC COMMISSION PROCEEDS	0.00	0.00	0.00	0.00	0.00%	0.00%
460.000.49280	TFR FROM 280	0.00	0.00	0.00	0.00	0.00%	0.00%
460.000.49300	TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00%	0.00%
460.000.49305	BREAKFAST WITH SANTA	0.00	0.00	0.00	0.00	0.00%	0.00%
460.000.49530	REFUNDS & REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00%	0.00%
460.000.50000	GOODBYE TO GARFIELD COLLECTION	0.00	0.00	0.00	0.00	0.00%	0.00%
460.000.50000	GOODBYE TO GARFIELD COLLECTION	0.00	0.00	0.00	0.00	0.00%	0.00%
7 Accdis		0.00	1.07	1.07	(1.07)	0.00%	0.00%

# MTD/YTD Total Expense Report by Fund for Year 2015 Month 01 - City of Willoughby Hills

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Excess	Unenc
460.110.56100	IMPROVEMENTS -	0.00	0.00	0.00	0.00	0.00	0.00	0.00
460.110.56500	BUILDING IMPROVEMENTS -	0.00	0.00	0.00	0.00	0.00	0.00	0.00
460.110.58000	PROJECT COSTS -	0.00	0.00	0.00	0.00	0.00	0.00	0.00
460.110.58001	GOODBYE TO GARFIELD -	0.00	0.00	0.00	0.00	0.00	0.00	0.00
460.110.59890	RESERVE -	10,000.00	0.00	0.00	10,000.00	0.00	0.00	10,000.00
460.360.53600	ENGINEERING FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
460.360.53660	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
460.360.54700	LANDSCAPING MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Fund 460</b>	<b>RECREATION CENTER FUND</b>	<b>10,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,000.00</b>
<b>8 Accts</b>		<b>10,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,000.00</b>